Dear Prospective NorthStar Academy Families,

We are excited to announce that registration for the 2024-2025 school year is now open!

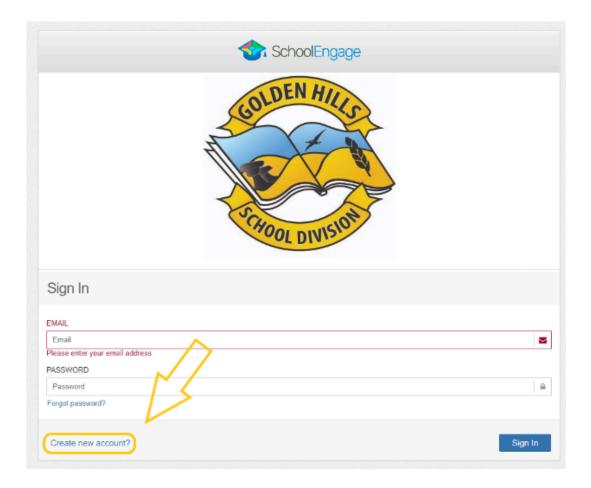
If you wish to enroll in our Home Ed program (fully parent-led) or Shared Responsibility program (some parent-led, some teacher-led), a Home Ed plan for the 2024-2025 academic year is required with your registration.

Here is a <u>link to a template</u> you may use as well as a <u>link to our website page</u> that has a video tutorial on how to fill out a Home Ed Plan (*scroll to the bottom of the page*). If you still require support completing it, please contact Angela Paine at <u>angela.paine@nsaschool.ca</u>

Instructions for Enrolling for 2024-2025:

Please **CLICK HERE**.

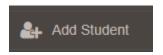
This will take you to the <u>Golden Hills School Division SchoolEngage login page</u>. In the bottom left corner, click 'Create new account?'



Fill out the information requested on this page and then click Register. A notification email will be sent to the email address you provided. Follow the link in the email to confirm your account **before** attempting to log in.

After confirming your email address, you will be able to Sign In on the Golden Hills School Division SchoolEngage login page (see above) using the email address and password you just created.

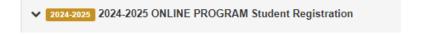
Once in SchoolEngage, you will see a menu on the left. Click on 'Add Student' and fill in your student's full name, birthday, grade then **Save**.



Now you will see the option of filling out a few different forms. Read the explanations carefully so you are choosing the correct one for your student.

OPTION 1

• The form titled **2024-25 ONLINE PROGRAM Student Registration Form** is for our **fully teacher-led program**. It looks like this:



OPTION 2

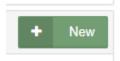
• The form titled **Home Education Registration (includes PARENT DIRECTED instruction) 2024-2025 Grades K-12** is for students who want **some or all parent-led courses.** It looks like this:



When filling out the **Home Ed Program**, from the drop down menu choose:

- Traditional Parent-Led Home Education Program (for FULLY parent-led)
- Shared Responsibility (Blended) Learning Program (for some parent-led/some teacher-led)

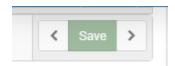
Click the green new button on the form that is for you.



Within the form, be sure to choose the correct school!

Name of School: **NorthStar Academy** (not Golden Hills Learning Academy)

Work your way through all pages, filling in the information asked for. **Be sure to click Save at the top right corner on each page.**



- If you are filling out the fully teacher-led form or the Shared Responsibility form, you will be required to download and complete a **Course Selection Sheet**. Once completed, upload it to the registration form.
- If you are filling out the form for some or all parent-led courses, you will be required to include a **Home Ed Plan** for 2024-25.

Here is a <u>link to a template</u> you may use as well as a <u>link to our website page</u> that has a video tutorial on how to fill out a Home Ed Plan (*scroll to the bottom of the page*). If you still require support completing it, please contact Angela Paine.

• All registrations require a **birth certificate**, or other identity document to be uploaded.

After you have submitted the registration form, we will send you a welcome email with further details.

Starting back at **Add a Student**, repeat these steps for any additional children you are registering.

Thank you for choosing NorthStar Academy!